EXCELSIOR CHARTER OF BROWARD
and Everest Charter

Board Meeting

June 25, 2020
2099 Prospect Rd.
Tamarac, Fl. 33321

4:30pm

AGENDA

Minutes Approval

- ☐ 1. Review of quarter four e-learning
- ☐ 2. Title I budget for 2020-2021
- ☐ 3. CSP grant for e-learning technology
- ☐ 4. Discussion on how to reopen schools safely
- ☐ 5. State required Innovative Reopening Plan
- ☐ 6. Discussion on the technology and resources needed to provide virtual or blended learning
- ☐ Out of Field Assignments

Public Input

New Business

Adjourn

Attendance: JM: Jaime Minor, Chairman: WV: Wanda, Vizcarrondo, Secretary: YA: Yhanquel Acosta, Treasurer RB: Raul Baez, administrator

JM welcomed everyone to the Board meeting and initiate with the concerns according to the agenda.

1. **Review of quarter for e-learning**

JM, asked how was the last quarter for both schools? RB, indicated that both schools finished the year successfully. The attendance was above 95% and both administrators did a very effective and efficient job coordinating the e-learning for their schools. The schools' administrators reacted very quickly providing computers for students as well as to helping the students to get access to Microsoft Team, Dojo, i-Ready, Google classroom and other online platform. It was a challenge that was accomplished with the collaboration form teachers, IT coordinator, administrators, and management team. The School District also provided guidance and support that help the schools navigate during this difficult time and unknown areas of the e-learning. W, asked how the students performed according to teachers' comments and administrators. RB answered, indicating that mainly 99% of the students were promoted according to District's guidance, attendance and students' performance. However, the school team feels that learning was not that effective due to many factors such as: 1) students' attention to a new way of learning, 2) lack of students' and parents' knowledge on how to collaborate with their students and communication, 3) home behavior and home life interaction during the learning process and 4) lack of enough human interaction necessary to address the new learning structure on a space that was not adequate for learning and teaching. In summary, this was a learning experience, and it is necessary to improve our online learning and teaching, as well as develop professional development for teachers, parents, and students.

2. **Title I budget for 2020-2021**
JM, indicated that the school budget was revised and approved by the Board unanimously. However, he indicated that due to the pandemic and the new requirements to address online learning, the school will need support from the State or the school District in order to address professional development for all stakeholders, new hardware to support any demand for learning, the integration of software to align all the resources, and to have one point of access for all users. YA, said at this time, we need to understand that all students and parents will become users and it will be necessary to develop a friendly system for everyone, including teachers and principals as administrators of the process.

3. **CSP grant for e-learning technology**
RB indicated that both schools are working to get approved for the CSP grant for e-learning and technology. If the school get approval, the school will be able to address the demand for new software, hardware and professional development. As soon as the administrators report it, we will update the Board.

4. **Discussion on how to reopen schools safely.**
JM, wanted to know about the re-opening of the schools for next school year due to the increase of death and COVID-19 cases in our area. Rb, indicated that the administrators as well as the management are monitoring closely the process to protect students and employees of the schools with the objective to provide the safest environment possible. The administrators are taking direct guidance from the School District, the State and the CDC. At school level, the administrators are working to develop a plan, based on federal and state recommendations. During the last quarter all employees worked from home and the school was closed. Now the schools are observing social distancing, wearing mask and many times gloves. At both schools we are building barriers to add additional distancing at the main offices in order to keep parents and visitors protected, and to protect our employees. Many

of the meetings are conducted by zoom or Microsoft team etc. District meetings are 100% online and all documents are submitted by email. Hand cleaning is mandatory and the use of sanitizer became the law of the day. In relation with students' classes for next school year, it will depend of Broward County School District final decision. WV, said that our schools must follow the District guidance as a way to maintain one word and be unified in this endeavor.

5. **State required Innovative Reopening Plan**
WV, asked about the reopening plan. RB indicated that the administrators are designing and writing the re-opening plan with the guidance and collaboration of the school district. The plan has multiple areas including regular students, ESE students, Gifted, Advanced students, ESO students, professional development, safety measures, and technology. The District is encouraging the innovation approach to address all the previous areas of interest. Administrators are searching on how to provide an improved teaching method in comparison with the one offered during the last quarter of this school year. The main concern is students and employees' safety due to many limitations of space and students' social behavior.

6. **Discussion on the technology and resources needed to provide virtual or blended learning**
JM, wondered about the possible technology needs to address a virtual environment or hybrid model. RB, indicated that the administrators will need more laptops for students, and to prepare a classroom for hybrid or virtual learning the teacher will need a main software to have one point of access for all curriculum needs for students and teachers. In addition, a communication platform for teaching, communication and social-mental growth; also, i-Ready for testing and learning, in addition to school's curriculum testing. The school will also need cameras and microphones for teachers, the classroom as scenario for teaching and a large screen TV to see all the students and address all learning needs. Thus, by integrating all this resources, the teachers will be able to deliver live classes for the students and students at middle school will be able to go virtually form one class to another. All classes must be recorded for asynchronous learning.

7. **Out of Field Assignments**

JM: indicated that the Out of Field form including the ELL out of field must be signed as soon as the school administrator completes the required mandatory form. WV: indicated that the schools will communicate to the parents who the out of field teachers are from both schools as soon as the teachers sign the OOF form.

JM: Asked if any person wants to participate or bring any comment or concern to the meeting. No public participation

JM, adjourned the meeting at 6:30pm