

**EXCELSIOR CHARTER OF BROWARD  
and EVEREST CHARTER  
Board Meeting**

September 10, 2021  
10044 W. prospect Rd.  
Tamarac, Fl. 33321

10:00 am

**AGENDA**

- ⌘ **1-Principal Change**
- ⌘ **2- Evaluation Approval**
- ⌘ **3-Out of Field Teacher approval**
- ⌘ **4-Parent and Faculty Handbook Approval**
- ⌘ **5-Safety Plan review**
- ⌘ **6-Threat Assessment review**
- ⌘ **7-Schools Audit**
- ⌘ **8-Student Enrollment**
- ⌘ **9-Title 1 Budget**

**Public Input**

**New Business**

**Adjourn**

Attendance: JM: Jaime Minor, Chairman: WV: Wanda, Vizcarrondo, Secretary: RB: Raul Baez, administrator

JM welcomed everyone to the Board meeting and initiated the discussion according to the agenda.

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1-JM Asked about the status of the principal for Excelsior Charter. RB expressed that effective August 9, 2021, due to personal health reasons, Ms. Brown resigned from the Excelsior Charter of Broward school. WV wanted to know if we have any candidates for the principal. After reviewing other candidates for the school principal, RB wants the Board to approve Paulina Jarrett as a new Excelsior School principal. After the Board reviewed her credentials, RB expressed that Ms. Pauline has a Master in Educational Leadership and was a teacher last year at Excelsior. RB said that she got a Highly Effective evaluation. She has Reading Endorsement and is well prepared to lead the school's instructional leadership, emphasizing RTI, collaborative leadership, data evaluation, and effective learning strategies. RB added that he feels confident that Ms. Jarret is a great leader and is ready to take Excelsior to achieve the school's vision. Finally, he indicated that he would be working hand in hand with Ms. Jarrett providing coaching and working with District compliance. JM asked the Board to vote to make Ms. Paulina Jarret become the Excelsior Charter principal effective 8/11/21. Unanimously they vote in favor of this appointment. However, Ms. Jarrett decide to keep her position as an RTI coordinator. JM asked Mr. Baez if he can become the interim principal until the school hire the right candidate. RB agreed and became Excelsior Interim Principal.

2-Teacher Evaluation: Coach One evaluation was approved unanimously by the Board. Coach One Teacher Evaluation will be used and implemented during the 21-22 school year for both schools.

3-Out Of field: The Governing Board approved the OOF Teachers, including ESOL OOF. The Chairman indicated that he will be signing the OOF forms as soon as the principals have them ready

4-Parent and Faculty: The Board Approved the Faculty and Parents' handbook after they reviewed the additions and changes.

5-Safety Plan Review: JM asked for information about school Safety. RB expressed that at school level the safety plan was evaluated and reviewed by the school administrators and the schools' guards. WV asked if the plan was modified, RB said that yes, the plan was modified to adjusted the plan according to the new school staff and other State requirements.

6- Threat Assessment: RB also indicated that the Threat Assessment team did evaluate the plan and recommendations were implemented according with the requirements.

7- School Audit: JM expressed that the Board was very happy of the positive schools' audits. Both schools were in black and the financial situation of the schools were very good. JM congratulate the management company and the school administrators.

8-School Enrollment: WV wanted to know about the enrollment for each school. RB indicated that Everest Charter enrollment was stable and they keep enrolling more students. However, Excelsior had about 20 students less in comparison with the last school year. JM did emphasize that the school administrator needs to observe the budget and adjust as necessary.

9- Title 1 Budget: The Board review the Title 1 budget and request that the administrators implement the Title 1 program with fidelity.

JM: Asked if any person wants to participate or bring any comment or concern to the meeting. No public participation at that time.

JM adjourned the meeting at 11:30 am



Jaime Minor (Nov 4, 2021 11:26 EDT)

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Jaime Minor, Chairman Signature